

# SCHOOL ADVISORY COUNCIL BYLAWS

## Article I: San Jose Elementary

The name of this organization is the San Jose Elementary School Advisory Council.

## Article II: Purpose

### Section 1:

The functions of the San Jose Elementary School Advisory Council are:

- a) assist in the preparation and evaluation of the school improvement plan (Sec. 1001.452(2) F.S.),
- b) assist in the preparation of educational improvement proposals for implementing an educational improvement grant
- c) assist in the preparation of the school's annual budget (Sec. 1001.452(2) F.S.),
- d) the SAC shall perform functions prescribed by regulations of the district school board (Sec. 1001.452(2) F.S.),

Section 2: Other board functions of the San Jose Elementary School Advisory Council are:

- a. participate in planning and monitoring of school buildings and grounds
- b. initiate activities or programs that generate greater cooperation between the community and the school
- c. assist in the development of educational goals and objectives
- d. recommend various support services in the school
- e. to provide input regarding the district's Strategic Plan.
- f. review the impact of property development and zoning changes in the vicinity of the school as they relate to the safety, welfare and educational opportunities of the students
- g. review the budget to be sure it is aligned with the School Improvement Plan
- h. Perform other functions as requested by the principal

## Article III: Membership

Section 1. The principal shall assure that the membership shall be representative of the ethnic, racial and economic community served by the school.

Section 2. This council shall include parents, teachers, education support employees, community members, and the principal. A majority of the membership shall be non-district employees.

Section 3. For purposes of SAC membership, parents shall be defined as anyone who has a student currently enrolled at the school and not a staff or faculty member of that school.

Section 4. The p há Đ a



- g. arranges for presentations of interest to the council
- h. keeps the SAC apprised of county policies, curriculum, etc. Establishes, maintains, and consults with the SAC on a regular basis involving it in decisions in accordance with state purposes and policies
- i. develops, through positive actions, feelings of trust and understanding among SAC, community and staff
- j. serves as the administrator in charge of the school with total responsibility to arrange all affairs of the school including general control and supervision of its employees

## Section 2. The Chairperson

- a. works closely with the principal and the council to plan each meeting and establish an agenda in time to notify the community of the purpose of each meeting
- b. calls the meetings to order, maintains order, and sees that the meeting is properly adjourned
- c. instructs the secretary and other officers in their duties
- d. sees that minutes are taken, prepared, read, approved and properly filed in the school
- e.

